

## SPP PTY LTD T/A ECOPLANT AUSTRALIA & SEEDDOWN PROFESSIONAL PLANTING WORK HEALTH AND SAFETY RISK REGISTER 2022

Category	Description of Hazard/Risk	Raw Risk Assessment			Legislation	Standards/Codes	Procedures/Requirements	Controls	Residual Risk Rating
		L	C	RS					
Chemicals	<ul style="list-style-type: none"> <li>Chemical exposure - acute or chronic: inhalation absorption ingestion injection</li> <li>Fire or Fire and/or explosion through incorrect storage, handling, labeling or mixing of chemicals</li> <li>New chemicals with uncertain properties arising from research and subsequent health and environmental affects</li> <li>Time sensitive chemicals that can become unstable during storage</li> <li>Production of hazardous wastes</li> <li>Environmental contamination due to accidental leakage, spills, emissions: air</li> </ul>	B	4	E21	<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017:</li> <li>Agricultural Chemicals Distribution Control Act 1966 Current as at 22 October 2015</li> <li>Agricultural Chemicals Distribution Control Regulation 1998 Current as at 1 July 2015</li> <li>Chemical Usage (Agricultural and Veterinary) Control Act 1988 Current as at 22 October 2015</li> <li>Chemical Usage (Agricultural and Veterinary) Control Regulation 1999 Current as at 1 July 2015</li> </ul>	<p><b>STANDARDS:</b></p> <ul style="list-style-type: none"> <li>AS 1692 Steel Tanks for Flammable and Combustible Liquids</li> <li>AS/NZS 1020 The Control of Undesirable Static Electricity</li> <li>AS 1940 The Storage and Handling of Flammable and Combustible Liquids</li> </ul> <p><b>CODES OF PRACTICE:</b></p> <ul style="list-style-type: none"> <li>The Australian Dangerous Goods Code Edition 7.4 Australian Code for the Transport of Dangerous Goods by Road &amp; Rail</li> <li>Transport Operations (Road Use Management— Dangerous Goods) Regulation 2008</li> <li>Managing risks of hazardous substances in the workplace Code of Practice 2013</li> <li>Labelling of workplace hazardous substances Code of Practice 2011</li> <li>A guide for flammable and combustible liquids under the Work Health and Safety Act 2011</li> </ul>	<p><b>PROCEDURES:</b></p> <ul style="list-style-type: none"> <li>Safety Data Sheets (SDS)</li> <li>Personal Protective Equipment Policy</li> <li>Personal Protective Equipment (PPE) Procedure</li> <li>Hazardous Substances Policy</li> <li>Hazardous Substances Procedure</li> <li>Weed Control Herbicide Spraying SAFE WORK PROCEDURE</li> </ul>	<ul style="list-style-type: none"> <li>Chemical Risk Assessments</li> <li>Pre-purchase checklist - chemicals</li> <li>Correct labelling, storage and segregation</li> <li>Scheduled workplace assessments that include chemical assessment</li> <li>Time sensitive chemicals dated</li> <li>Emergency procedures for accidental release/spillage</li> <li>Employee health monitoring(where applicable)</li> <li>Chemical Management Training</li> <li>Personal protective equipment</li> </ul>	M7

	water soil/ground							<ul style="list-style-type: none"> <li>● Hazardous Substances Register</li> </ul>	
<b>Electrical</b>	<ul style="list-style-type: none"> <li>● Use of faulty equipment</li> <li>● Use of uncertified electrical equipment</li> <li>● Incorrect and/or faulty electrical installation</li> <li>● Working near overhead or underground services</li> </ul>	<b>B</b>	<b>5</b>	<b>E23</b>	<ul style="list-style-type: none"> <li>● <i>Work Health and Safety Act 2011</i></li> <li>● <i>QLD Electrical Safety Act 2002</i></li> <li>● <i>QLD Electrical Safety Regulation 2013</i></li> </ul>	<b>CODES OF PRACTICE:</b> <ul style="list-style-type: none"> <li>● Electrical safety code of practice 2013 Managing electrical risks in the workplace</li> <li>● Electrical safety code of practice 2010 Working near overhead and underground electric lines</li> <li>● Managing risks of plant in the workplace Code of Practice 2013</li> </ul>	<b>PROCEDURES:</b> <ul style="list-style-type: none"> <li>● Isolation and Lock Out/Tag Out Policy</li> <li>● Isolation and Lock Out/Tag Out Procedure</li> <li>● Plant and Equipment Safety Policy</li> <li>● Plant and Equipment Safety Procedure</li> </ul>	<ul style="list-style-type: none"> <li>● Pre-purchase safety considerations</li> <li>● Visual inspections for damage</li> <li>● Scheduled testing and tagging of portable electrical equipment</li> <li>● Tag out and remove from service damaged or faulty equipment</li> <li>● Qualified and competent electrical workers for design, manufacture and testing</li> <li>● Electrical installation by licensed electricians</li> <li>● Use of RCDs</li> <li>● RCD testing program</li> <li>● Signage</li> </ul>	<b>M10</b>
<b>Plant and Equipment</b>	<ul style="list-style-type: none"> <li>● Injury / Health impacts</li> <li>● Lack of operator competency / training</li> <li>● Unassessed plant and equipment</li> </ul>	<b>A</b>	<b>4</b>	<b>E24</b>	<ul style="list-style-type: none"> <li>● <i>Work Health and Safety Act 2011</i></li> <li>● <i>Work Health and Safety Regulation 2017</i></li> </ul>	<b>CODES OF PRACTICE:</b> <ul style="list-style-type: none"> <li>● Forest harvesting Code of Practice 2007</li> <li>● How to manage work health and safety risks Code of Practice 2011</li> <li>● Managing risks of plant in the workplace Code of Practice 2013</li> </ul>	<b>PROCEDURES:</b> <ul style="list-style-type: none"> <li>● Plant Registers</li> <li>● Plant and Equipment Safety Policy</li> <li>● Plant and Equipment Safety Procedure</li> </ul>	<ul style="list-style-type: none"> <li>● Plant Registers</li> <li>● Pre purchase safety considerations</li> <li>● Plant Hazard and Risk Assessments</li> </ul>	<b>M12</b>

	<ul style="list-style-type: none"> <li>• Lack of/inappropriate guarding</li> <li>• Unrestricted access</li> <li>• Poorly managed or maintained plant</li> <li>• Adverse impact on the environment:</li> <li>• Refer to "Electrical"</li> </ul>					<ul style="list-style-type: none"> <li>• Electrical safety code of practice 2013 Managing electrical risks in the workplace</li> <li>• Electrical safety code of practice 2010 Working near overhead and underground electric lines</li> </ul>	<ul style="list-style-type: none"> <li>• Isolation and Lock Out/Tag Out Policy</li> <li>• Isolation and Lock Out/Tag Out Procedure</li> <li>• Slashing Safe Work procedure</li> <li>• Tractor Safe Work procedure</li> <li>• Hitching Implements Safe Work procedure</li> <li>• Plant and Equipment Replacement Policy and Procedure</li> </ul>	<ul style="list-style-type: none"> <li>• Guarding and engineering controls</li> <li>• Emergency stops</li> <li>• Training and supervision</li> <li>• Restricted access</li> <li>• Scheduled maintenance</li> <li>• Safe Work Procedures</li> <li>• Tag Out Procedures</li> <li>• Personal protective equipment</li> <li>• Waste removal</li> <li>• Removal of decommissioned plant</li> </ul>	
Noise	<ul style="list-style-type: none"> <li>• Hearing impairment</li> <li>• Noise in excess of the exposure standards</li> <li>• Distracting noise</li> <li>• Noise impact on surrounding community</li> </ul>	A	3	E22	<ul style="list-style-type: none"> <li>• <i>Work Health and Safety Regulation 2011</i></li> <li>• <i>Work Health and Safety Act 2017</i></li> </ul>	<p><b>STANDARDS:</b></p> <ul style="list-style-type: none"> <li>• AS 1055 (series) Acoustics – Description and Measurement of Environmental Noise</li> <li>• AS 1269 (series) Occupational Noise Management</li> </ul> <p><b>CODES OF PRACTICE:</b></p> <ul style="list-style-type: none"> <li>• Managing noise and preventing hearing loss at work Code of Practice 2011 QLD</li> <li>• Work health and safety consultation, co-operation and co-ordination Code of Practice 2011</li> </ul>	<p><b>PROCEDURES:</b></p> <ul style="list-style-type: none"> <li>• Personal Protective Equipment Policy</li> <li>• Personal Protective Equipment (PPE) Procedure</li> <li>• Occupational Noise Policy</li> <li>• Occupational Noise Procedure</li> </ul>	<ul style="list-style-type: none"> <li>• Purchasing less noisy plant and equipment</li> <li>• Pre-purchasing checklist</li> <li>• Acoustic engineering controls</li> <li>• Noise Risk Assessments</li> <li>• Audiometric screening</li> <li>• PPE - hearing protection</li> <li>• Hearing protection training</li> </ul>	L5

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								<ul style="list-style-type: none"><li>● Signage</li><li>● Safe Work Procedures</li></ul>	
<b>Traffic/Driving on forestry roads</b>	<ul style="list-style-type: none"><li>● Injury and/or property damage</li><li>● Uncontrolled vehicle access on forestry roads</li><li>● Interaction of vehicles, log haulage trucks, public vehicles including trail bikes</li><li>● Speed</li><li>● Unauthorised and/or unsafe parking</li><li>● Weather conditions</li></ul>	<b>B</b>	<b>4</b>	<b>E21</b>	<ul style="list-style-type: none"><li>● WHS Act 2011</li><li>● WHS Regulations 2017</li><li>● Queensland Transport Operations (Road Use Management) Act 1995</li></ul>	<b>STANDARDS:</b> <ul style="list-style-type: none"><li>● AS/NZS 4602 - 1999 High Visibility Safety Garments</li></ul> <b>CODES OF PRACTICE:</b> <ul style="list-style-type: none"><li>● Forest harvesting Code of Practice 2007</li><li>● How to manage work health and safety risks Code of Practice 2011</li></ul>	<b>PROCEDURES:</b> <ul style="list-style-type: none"><li>● Safety Management System (SMS) Manual</li></ul>	<ul style="list-style-type: none"><li>● Traffic management:<ul style="list-style-type: none"><li>○ Controlled access onto compartments</li><li>○ Designated parking spaces</li><li>○ Speed limits on haulage routes</li><li>○ Designated delivery points</li><li>○ Traffic signs</li></ul></li><li>● Safe Work Procedures</li></ul>	<b>H12</b>
<b>Psychosocial</b>	<ul style="list-style-type: none"><li>● Occupational stress</li><li>● Workplace bullying and harassment</li><li>● Occupational violence</li><li>● Fatigue</li></ul>	<b>B</b>	<b>4</b>	<b>E21</b>	<ul style="list-style-type: none"><li>● WHS Act 2011</li><li>● WHS Regulations 2017</li></ul>	<b>CODES OF PRACTICE:</b> <b>GUIDANCES:</b> <ul style="list-style-type: none"><li>● Dealing with bullying at work (a guide for workers) (WorkSafe WA)</li><li>● Dealing with workplace bullying - a worker's guide (Safe Work Australia)</li><li>● Guide for preventing and responding to workplace bullying (Safe Work Australia)</li><li>● Guide for managing the risk of fatigue at work (Safe Work Australia)</li><li>● Fatigue management - a worker's guide (Safe Work Australia)</li></ul>	<b>PROCEDURES:</b> <ul style="list-style-type: none"><li>● Safety Management System (SMS) Manual- Fatigue Management</li><li>● Consultation and Communication Policy</li><li>● Consultation and Communication Procedure</li><li>● Safety Issue Resolution Policy</li></ul>	<ul style="list-style-type: none"><li>● Case and Injury Management Support</li><li>● Counseling support services</li><li>● Grievance and dispute resolution process</li><li>● Open communication channels</li><li>● WHS training including induction</li></ul>	<b>L5</b>

							<ul style="list-style-type: none"> <li>Safety Issue Resolution Procedure</li> </ul>		
<b>Working Outdoors</b>	<ul style="list-style-type: none"> <li>Exposure to adverse weather conditions: <ul style="list-style-type: none"> <li>uncontrolled environment</li> <li>thermal (heat cold)</li> <li>ultraviolet light</li> <li>exposure <ul style="list-style-type: none"> <li>rain</li> <li>wind</li> <li>lightning</li> </ul> </li> </ul> </li> </ul>	<b>A</b>	<b>3</b>	<b>E22</b>	<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017</li> </ul>	<p><b>STANDARDS:</b></p> <ul style="list-style-type: none"> <li>AS/NZ 4399 – Sun protective clothing: evaluation and classification</li> <li>AS/NZ 2604 – Sunscreens: evaluation and classification</li> </ul> <p><b>CODES OF PRACTICE:</b></p> <ul style="list-style-type: none"> <li>How to manage work health and safety risks Code of Practice 2011</li> </ul> <p><b>GUIDANCES:</b></p> <ul style="list-style-type: none"> <li>Guidance Note for the Protection of Workers from Ultraviolet Radiation in Sunlight [NOHSC:3012 (1991)]</li> <li>The Cancer Council Australia – Policy Guidelines, and Guide for Employers</li> </ul>	<p><b>PROCEDURES:</b></p> <ul style="list-style-type: none"> <li>Sun Safety &amp; Extreme Weather Procedure</li> <li>Sun Safety &amp; Extreme Weather Policy</li> </ul>	<ul style="list-style-type: none"> <li>Risk assessments</li> <li>Scheduled work at appropriate times, seasons and weather conditions</li> <li>PPE: <ul style="list-style-type: none"> <li>Wet weather gear</li> <li>Long sleeved clothing</li> <li>Sunhats</li> <li>Sunglasses</li> </ul> </li> <li>Sunscreen</li> <li>Safe Work Procedures</li> </ul>	<b>L5</b>
<b>Workshops</b>	<ul style="list-style-type: none"> <li>Injury and/or property damage</li> <li>Unassessed plant and equipment</li> <li>Poorly maintained equipment</li> <li>Lack of/inappropriate guarding</li> <li>Lack of operator competency / training</li> <li>Hazards associated with the work</li> </ul>	<b>A</b>	<b>3</b>	<b>E22</b>	<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017</li> </ul>	<p><b>STANDARDS:</b></p> <p><b>CODES OF PRACTICE:</b></p> <ul style="list-style-type: none"> <li>Health and Safety in Welding – Tech Note 7</li> <li>Hazardous manual tasks Code of Practice 2011</li> <li>First aid in the workplace Code of Practice 2014</li> <li>Labelling of workplace hazardous chemicals Code of Practice 2011</li> <li>Managing risks of hazardous chemicals in the workplace Code of Practice 201</li> </ul>	<p><b>PROCEDURES:</b></p> <ul style="list-style-type: none"> <li>Workplace Inspections</li> <li>Safety Risk Management</li> <li>Electrical Equipment</li> <li>Electrical Equipment Testing and Tagging</li> <li>Plant and Equipment</li> </ul> <p><b>GUIDELINES:</b></p>	<ul style="list-style-type: none"> <li>Specialised facilities, restricted access</li> <li>Appropriate selection and maintenance of equipment, tools and chemicals</li> <li>Training, including induction</li> <li>Good housekeeping</li> <li>Personal protective equipment</li> <li>Management of wastes</li> </ul>	<b>L5</b>

	<ul style="list-style-type: none"> <li>undertaken. For example: <ul style="list-style-type: none"> <li>mechanical equipment</li> <li>electrical equipment</li> <li>industrial chemicals <ul style="list-style-type: none"> <li>-fumes</li> <li>-wastes</li> </ul> </li> </ul> </li> <li>Unrestricted access</li> <li>Refer to specific hazard classifications</li> </ul>						<ul style="list-style-type: none"> <li>Eyewash and Emergency Showers</li> <li>Work Environment, plant and equipment - inspection, testing and monitoring</li> </ul>	<ul style="list-style-type: none"> <li>Safe Work Procedures</li> </ul>	
<b>Confined Spaces</b>	<ul style="list-style-type: none"> <li>Asphyxiation</li> <li>Entrapment</li> <li>Unrestricted access to confined spaces</li> <li>Inadequate risk assessment of confined space</li> <li>Inadequate identification of confined space</li> <li>Poorly ventilated workplaces</li> </ul>	<b>B</b>	<b>4</b>	<b>E21</b>	<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017:</li> </ul>	<p><b>STANDARDS:</b></p> <ul style="list-style-type: none"> <li>AS/NZS 2865 Safe Working in a Confined Space</li> </ul> <p><b>CODES OF PRACTICE:</b></p> <ul style="list-style-type: none"> <li>Confined spaces Code of Practice 2011</li> </ul> <p><b>GUIDANCES:</b></p> <ul style="list-style-type: none"> <li>HB 213 Guidelines for Safe Working in a Confined Space</li> </ul>	<p><b>PROCEDURES:</b></p> <ul style="list-style-type: none"> <li>Permit to Work</li> <li>Safety Risk Management</li> <li>Safety Management System (SMS) Manual</li> </ul> <p><b>GUIDELINES:</b></p>	<ul style="list-style-type: none"> <li>Confined space requirements</li> <li>Confined space register</li> <li>Confined space entry permit system</li> <li>Confined space entry training</li> <li>Confined space emergency procedures</li> <li>Safety signage</li> <li>Restricted access</li> </ul>	<b>L5</b>

<b>Working at Heights Above 2 Metres</b>	<ul style="list-style-type: none"> <li>• Fall from height/trees</li> <li>• Working close to an edge unprotected</li> <li>• Unsuitable working environment:</li> <li>• adverse weather conditions (wind and rain)</li> <li>• Unsecured equipment</li> <li>• Inappropriate use of access and/or fall arrest equipment</li> <li>• Faulty, poorly maintained or inappropriate use of: <ul style="list-style-type: none"> <li>o Ladders</li> <li>o harnesses and lanyards</li> <li>o anchor points</li> </ul> </li> </ul>	<b>B</b>	<b>4</b>	<b>E21</b>	<ul style="list-style-type: none"> <li>• WHS Act 2011</li> <li>• WHS Regulations 2017</li> </ul>	<p><b>STANDARDS:</b></p> <ul style="list-style-type: none"> <li>• AS/NZS 1891 (series) Industrial Fall-Arrest Systems and Devices</li> <li>• AS/NZS 1576 (series) Scaffolding</li> <li>• AS 1577 Scaffold Planks</li> <li>• AS/NZS 4576 Guidelines for Scaffolding</li> <li>• AS/1657 Fixed Platforms, Walkways, Stairways and ladders – Design, Construction and Installation</li> <li>• AS/NZS 1892 (series) Portable Ladders</li> </ul> <p><b>CODES OF PRACTICE:</b></p> <ul style="list-style-type: none"> <li>• Managing the risk of falls at workplaces Code of Practice 2011 QLD</li> </ul>	<p><b>PROCEDURES:</b></p> <ul style="list-style-type: none"> <li>• High Risk Work Procedure</li> <li>• High Risk Work Policy</li> <li>• Safety Management System (SMS) Manual</li> </ul> <p><b>GUIDELINES:</b></p>	<ul style="list-style-type: none"> <li>• Fall arrest and anchor point systems</li> <li>• Height safety training</li> <li>• Fall arrest training and (Emergency Plans)</li> <li>• Accessing heights under suitable weather conditions (e.g. not raining and little/no wind)</li> <li>• Restricted access and entry points</li> <li>• Ladder training</li> <li>• Barricading</li> <li>• Equipment testing</li> <li>• Safe Work Procedures</li> </ul>	<b>M14</b>
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<b>Manual Handling and Ergonomics</b>	<ul style="list-style-type: none"> <li>Manual handling tasks/activities that include the following characteristics: <ul style="list-style-type: none"> <li>repetitive or sustained application of force</li> <li>repetitive or sustained awkward posture</li> <li>repetitive or sustained movement</li> <li>application of high force</li> <li>exposure to sustained vibration</li> </ul> </li> <li>handling of unstable or unbalanced loads or loads which are difficult to grasp or hold</li> </ul>	A	3	E22	<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017</li> </ul>	<b>STANDARDS:</b> <ul style="list-style-type: none"> <li>National Standard for Manual Tasks (Commonwealth)</li> </ul> <p>See also Section 20 Workplace, Environment and Facilities</p> <b>CODES OF PRACTICE:</b> <ul style="list-style-type: none"> <li>Hazardous manual tasks Code of Practice 2011</li> <li>National Code of Practice – Occupational Overuse Syndrome</li> <li>National Code of Practice for Prevention of Musculoskeletal Disorders from Performing Manual Handling tasks at Work (Commonwealth)</li> </ul>	<b>PROCEDURES:</b> <ul style="list-style-type: none"> <li>Manual Handling Policy</li> <li>Manual Handling Procedure</li> </ul>	<ul style="list-style-type: none"> <li>Manual handling risk management plans</li> <li>Manual handling training</li> </ul>	M7
<b>Hot Work</b>	<ul style="list-style-type: none"> <li>Fire and/or explosion</li> <li>Injury and/or property damage</li> <li>Conducting hot work outdoors during a total fire ban</li> </ul>	A	5	E25	<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017</li> </ul>	<b>STANDARDS:</b> <ul style="list-style-type: none"> <li>AS 1335 Hoses and Hose Assemblies for Welding, Cutting and Allied Processes</li> <li>AS/NZS 1338.1 Filters for Eye Protectors - Filters For Protection Against Radiation Generated In Welding And Allied Operations</li> <li>AS 1674 (series) Safety In Welding And Allied Processes</li> </ul> <b>CODES OF PRACTICE:</b> <ul style="list-style-type: none"> <li>Health and Safety in Welding – Tech Note 7</li> </ul>	<b>PROCEDURES:</b> <ul style="list-style-type: none"> <li>Hot Work Permit</li> <li>Contractor Safety Policy</li> <li>Contractor Safety procedure</li> <li>High Risk Work Procedure</li> <li>High Risk Work Policy</li> <li>Safety Management System (SMS) Manual</li> </ul>	<ul style="list-style-type: none"> <li>Contractor and workshop requirements</li> <li>Hot work permit system</li> <li>Firefighting equipment</li> <li>Scheduled maintenance for hot work plant and fire detection and fighting equipment</li> <li>Scheduled evacuations and exercises</li> </ul>	L5



						<b>GUIDANCES:</b> <ul style="list-style-type: none"> <li>Gas Welding Safety Flashback Arresters</li> </ul>			
Smoking	<ul style="list-style-type: none"> <li>Passive smoking</li> <li>Fires</li> <li>Generation litter/butts</li> </ul>	C	5	E20	<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017</li> <li>The Tobacco Products Control Act 2006</li> <li>Tobacco Products Control Regulations 2006</li> </ul>	<b>STANDARDS:</b>  <b>CODES OF PRACTICE:</b>  <b>GUIDANCES:</b> <ul style="list-style-type: none"> <li>Appendix to NOHSC guidance note on elimination of tobacco smoke</li> <li>Guidance Note on Elimination of Environmental Tobacco Smoke in the Workplace (NOHSC: 3019 (2003))</li> </ul>	<b>PROCEDURES:</b> <ul style="list-style-type: none"> <li>Smoking Policy</li> </ul>	<ul style="list-style-type: none"> <li>No smoking outside of designated areas</li> <li>Ecoplant Australia &amp; Seeddown Professional Planting</li> <li>Signage</li> <li>Safety Management System (SMS) Manual</li> </ul>	L5
Alcohol and Other Drugs	<ul style="list-style-type: none"> <li>Injury / health impacts</li> <li>Effect on performance</li> <li>Inappropriate behaviour</li> <li>Discarded needles</li> </ul>	B	4	E21	<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017</li> </ul>	<b>STANDARDS:</b>  <b>CODES OF PRACTICE:</b>  <b>GUIDANCES:</b> <ul style="list-style-type: none"> <li>Alcohol and Other Drugs at the Workplace</li> <li>Australian Drug Information network web site (Commonwealth)</li> </ul>	<b>PROCEDURES:</b> <ul style="list-style-type: none"> <li>Safe Work Procedures</li> </ul>	<ul style="list-style-type: none"> <li>Safety Management System (SMS) Manual</li> <li>Random drug and alcohol testing</li> </ul>	L5
Clients, Customers and General Public	<ul style="list-style-type: none"> <li>Injury and/or property damage</li> <li>Unfamiliar with WHS procedures</li> </ul>				<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017</li> </ul>	<b>STANDARDS:</b>  <b>CODES OF PRACTICE:</b>	<b>PROCEDURES:</b> <ul style="list-style-type: none"> <li>Contractor Safety and Health Policy</li> </ul>	<ul style="list-style-type: none"> <li>Maintenance and lighting</li> <li>Direct and indirect supervision</li> </ul>	L

							<ul style="list-style-type: none"> <li>Ecoplant Australia &amp; Seeddown Professional Planting WHS policy, procedures, alerts, contractual documentation.</li> </ul>	<ul style="list-style-type: none"> <li>Inductions</li> <li>Public liability insurance</li> </ul>	
<b>Contractors</b>	<ul style="list-style-type: none"> <li>Unfamiliar with workplace and WSH procedures</li> <li>High risk and/or specialised tasks</li> <li>Work that adversely impacts on the Business and/or Ecoplant Australia &amp; Seeddown Professional Planting personnel and/or environment</li> <li>Conducting unsafe work practices in conflict with procedures</li> </ul>	<b>C</b>	<b>3</b>	<b>H15</b>	<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017</li> <li>Refer to specific hazard classification for legislation</li> </ul>	<p>Refer to specific hazard classification for Standards/Codes/Guidances</p> <p><b>STANDARDS:</b></p> <ul style="list-style-type: none"> <li>National Occupational Health and Safety Certification Standard for Users and Operators of industrial Equipment (NOHSC: 1006 2001)</li> </ul> <p><b>CODES OF PRACTICE:</b></p>	<p><b>PROCEDURES:</b></p> <ul style="list-style-type: none"> <li>Contractor Safety and Health Policy</li> <li>Inductions</li> <li>Contractor induction</li> <li>Permits to Work</li> </ul> <p><b>GUIDELINES:</b></p> <ul style="list-style-type: none"> <li>SWMS</li> <li>Safe Work Procedures</li> </ul>	<ul style="list-style-type: none"> <li>Use of Preferred contractors</li> <li>Contractor agreed scope of works and/or contracts prior to commencing work</li> <li>Contractor induction, SM Plan, SWMS requirements</li> <li>Supervision of works and contractors</li> <li>Contractor performance monitoring and reviews</li> </ul>	<b>M7</b>
Working alone	<ul style="list-style-type: none"> <li>Working alone</li> <li>Reduction in emergency assistance and support</li> <li>Minimum supervision</li> </ul>				<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017</li> </ul>	<p><b>STANDARDS:</b></p> <p><b>CODES OF PRACTICE:</b></p> <ul style="list-style-type: none"> <li>Code of Practice Working Hours</li> </ul> <p><b>GUIDANCES:</b></p> <ul style="list-style-type: none"> <li>Working Alone Guidance Note</li> <li>National Guidelines for Working Alone or in a Remote Locality [Commonwealth Safety Management Forum]</li> </ul>	<p><b>PROCEDURES:</b></p> <ul style="list-style-type: none"> <li>Safe Work Procedures</li> <li>Working Alone policy</li> <li>Working Alone policy</li> </ul>	<ul style="list-style-type: none"> <li>Risk assessments</li> <li>Communication systems</li> <li>Training</li> </ul>	<b>M8</b>

<b>Purchasing</b>	<ul style="list-style-type: none"> <li>Introducing hazards into the workplace:</li> <li>plant and equipment (including electrical)</li> <li>chemicals and substances</li> <li>personal protective equipment</li> <li>Introducing new and/or uncontrolled wastes</li> </ul>	<b>C</b>	<b>3</b>	<b>H15</b>	<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017:</li> </ul>	<p>Refer to specific hazard classification for Standards/Codes/Guidances</p> <p><b>STANDARDS:</b></p> <p><b>CODES OF PRACTICE:</b></p> <p><b>GUIDANCES:</b></p>	<p><b>PROCEDURES:</b></p> <ul style="list-style-type: none"> <li>Safety Management System (SMS) Manual</li> <li>Safe Work Procedures</li> </ul>	<ul style="list-style-type: none"> <li>Pre-purchase safety considerations: <ul style="list-style-type: none"> <li>plant and equipment (including electrical)</li> <li>chemicals and substances</li> <li>personal protective equipment</li> </ul> </li> </ul>	<b>L5</b>
<b>Emergency Incident</b>	<ul style="list-style-type: none"> <li>Uncontrolled emergency incident leading to adverse outcomes: <ul style="list-style-type: none"> <li>Loss of life</li> <li>injury or illness</li> <li>Property damage</li> <li>Environmental impacts</li> </ul> </li> <li>Loss of communications</li> <li>Loss of services</li> <li>Breakdown in emergency procedures</li> </ul>	<b>C</b>	<b>4</b>	<b>H18</b>	<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017</li> </ul>	<p><b>STANDARDS:</b></p> <ul style="list-style-type: none"> <li>AS/NZS 1841 (series) Portable Fire Extinguishers</li> </ul> <p><b>CODES OF PRACTICE:</b></p> <ul style="list-style-type: none"> <li>First aid in the workplace Code of Practice 2014</li> </ul>	<p><b>PROCEDURES:</b></p> <ul style="list-style-type: none"> <li>Emergency – General</li> <li>Emergency - Fire &amp; Evacuation</li> </ul> <p><b>GUIDELINES:</b></p> <ul style="list-style-type: none"> <li>Emergency contact information on telephones and maps</li> </ul>	<ul style="list-style-type: none"> <li>Inductions and training</li> <li>Trained first aiders</li> <li>Scheduled evacuations and exercises</li> <li>Task/activity specific emergency procedures and plans</li> </ul>	<b>L5</b>
<b>Legal Compliance</b>	<ul style="list-style-type: none"> <li>Injury and/or property damage</li> <li>Prosecution and fines</li> </ul>	<b>C</b>	<b>4</b>	<b>H18</b>	<ul style="list-style-type: none"> <li>WHS Act 2011</li> <li>WHS Regulations 2017</li> </ul>	<p><b>STANDARDS:</b></p> <ul style="list-style-type: none"> <li>AS/NZS 4804 Occupational health and safety management systems - General guidelines on principles, systems and supporting techniques</li> </ul>	<ul style="list-style-type: none"> <li>Safety Management System (SMS) Manual</li> <li>Safe Work Procedures</li> </ul>	<ul style="list-style-type: none"> <li>Risk assessments</li> <li>Licenses, Permits and Agreements</li> <li>Authorising Officers</li> </ul>	<b>L5</b>

ISSUE DATE: 09/01/2017

**REVIEW NO: 5**

	<ul style="list-style-type: none"> <li>• Intervention programs</li> <li>• Reputation damage to the Business</li> <li>• Loss of contracts</li> </ul>				<ul style="list-style-type: none"> <li>• Environmental Protection Act 1994</li> <li>• Environmental Protection Regulation 2008</li> </ul>	<ul style="list-style-type: none"> <li>• AS/NZS 4801: Occupational health and safety management systems - Specification with guidance for use</li> <li>• AS/NZS ISO 31000:2009 Risk Management – Principles and Guidelines</li> </ul> <p><b>CODES OF PRACTICE:</b></p>	<ul style="list-style-type: none"> <li>• Legal and Other Requirements Register</li> </ul>	<ul style="list-style-type: none"> <li>• Records management and data control</li> <li>• Internal auditing</li> <li>• External auditing</li> <li>• Incident reporting, recording and management</li> </ul>	
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