

**WHS Tool / Resource - Site Safety Plan**

<b>Location</b>	
Forest Name:	
Date work commenced:	
Description of Work to be undertaken on site:	
<b>On site communication</b>	
Radio Channel Number	UHF <b>XX</b>
<b>Site Supervisor</b>	
Name:	Contact Number:
<b>Site Workers</b>	
Name:	Contact Number:
<b>First Aid Kit locations</b>	
In vehicle, location marked with green cross on the outside of the vehicle.	
<b>First Aiders on site</b>	
<b>Mandatory PPE required</b>	
Appropriate safety footwear High visibility clothing Long sleeve shirt and trousers Hard Hat	

A number of hazards are common to all forest sites. All workers should be aware of the following hazards and ensure appropriate control measures are in place.

Common forest and outdoor hazards	Control	Responsibility
Exposure to sun	Long sleeve clothing, sunscreen, work in shade where possible.	All workers
Exposure to heat, rain and cold	Appropriate clothing, adequate water supply, plan work for cooler times of the day where possible	All workers
Overhead hazards/ dangerous trees	Identify and remove dangerous trees in work area. Where unable to remove, mark trees. Assessment of work areas prior to commencement and ongoing with changing weather and wind. Wear hard hat.	Supervisors and all workers
Bites and stings	Permethrin treated clothing OR Insect repellent Long sleeved shirt/long trousers	All workers
Slips and trips/ uneven ground	Boots worn and maintained in good condition Use of aids-walking poles, carry bags, spikes etc.	All workers
Mobile Plant	Safe zones established Traffic management system in place	Supervisors and all workers

## Medical Emergency Evacuation Plan

Version 1

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# ECOPLANT & SEEDDOWN QT10066 SAFETY PLAN

	Description
<b>Phone Reception</b>	Good
<b>Procedures to obtain ambulance assistance</b>	
<ol style="list-style-type: none"> <li>1. Dial 000</li> <li>2. If there is no mobile coverage, dial 112 (which work on any accessible mobile phone system).</li> <li>3. If no response on 112:               <ol style="list-style-type: none"> <li>a. Move to an area with mobile coverage</li> <li>b. Find a landline</li> <li>c. Use another network (e.g. VHF radio)</li> </ol> </li> </ol>	<p><b>The nearest XXXX office is:</b></p> <p><b>5 Binns McCraes Road, Alexandra VIC 3414</b></p> <p><b>Contact: XXXXXXXX 04XXXXXXX</b></p> <p><b>Give details of the situation and ask for a 000 call to be placed.</b></p>

<b>000 operator question:</b>	<b>Response:</b>
1. Police, fire, Ambulance?	Police, fire or ambulance as required. Nearest operations centre for ambulance:
2. Suburb?	
3. Address?	
4. Nearest road junction/cross street	
5. Nature of the problem?	Describe the accident, number, age and condition of casualties. Are they conscious, are they breathing?
6. Where is the accident?	
7. 4WD ambulance required?	Yes/No
8. Injuries?	Give detailed information about the condition of the casualty (do not mention names over radio system)
9. Your name and call back number:	